Chadwick End Parish Council (CEPC)
Planning Sub Committee (PSC)
Minutes of meeting held on Monday 29th September at 11am

In attendance: Karen Bell (KB) Rob Horsfield (RH), Jeff Davies (JD), Moira Throp (MT)
Apologies: Andrew Taylor

1. **Election of Chair and Vice Chair**: Rob Horsefield (RH) proposed as Chair (all in favour) Jeff Davies (JD) proposed as Vice Chair (all in favour).
2. **Time and Frequency of meetings**: Bi-monthly, Tuesday mornings
3. **Calls for land sites**:
    a. Each sub-committee member to take one of the calls for land sites
    b. Review site for access and any other issues – RH to provide example site assessments as reference /best practice. Site allocations as follows:
        i. CFS/24/354 (KB)
        ii. CFS/24/085(RH)
        iii. CFS/24/317 (MT)
        iv. CFS/24/152 (JD) – note this number is missing from the map
        v. CFS/24/041 (RH)
    c. Report back at next committee meeting
4. **Immediate Actions**:
    a. Assess for any significant trees that require for TPOs
    b. Identify any natural wildlife habitats e.g. ponds etc
5. **Planning Consultants:** WALC have service we could utilise (Karen to follow up)
6. **Solihull Planning Office contact:** request senior planning officer attends next meeting (RH) and also Knowle Ward Councillors (Ed Fitter and Dave Pinwall) prior to next PC meeting
7. **Actions:** read relevant NPPF
    a. Section 5 (pages 17-23) – Delivering a sufficient supply of homes
    b. Section 11 (pp 36-38) - Making effective use of land
    c. Section 13 (pp 42-47) – Protecting Greenbelt Land
    d. Section 15 (pp 54-58) – Conserving and enhancing the natural environment
8. **Planning application PL/2025/01655/PIP**: reviewed and discussed by the PSC and report to CEPC that there are no objections to the application.
9. **Official email addresses**: .gov.uk email addresses to be set up for Jeff and Moira
10. **Next Meeting Date and Venue**: Chadwick End Village Hall, Tuesday 4th November at 10.30am